

No.5/5(4)/2016-PSU
Government of India
Department of Atomic Energy

AnushaktiBhavan
C.S.M.Marg
Mumbai 400 001

NAME OF THE PSU	:	ELECTRONICS CORPORATION OF INDIA LIMITED
NAME OF THE POST	:	CHAIRMAN AND MANAGING DIRECTOR
DATE OF VACANCY	:	01/01/2017
SCHEDULE OF THE CPSE	:	A
SCALE OF THE POST	:	□ 80000-125000/-

I COMPANY PROFILE

Electronics Corporation of India Limited (ECIL) was incorporated in 1967 under the Indian Companies Act, 1956. The main objectives of the company are to promote and develop Industrial electronics with indigenous know-how and to attain self-sufficiency in Atomic Energy Programme, Defence, Space, Civil Aviation, Security and other sectors of strategic importance. The Company has diversified its activities by having new product lines, entering into Joint Ventures and also new service areas in order to compete in the International market. The Company is a Schedule- 'A' CPSE under the administrative control of Department of Atomic Energy.

Its Registered and Corporate Offices are at Hyderabad, Telangana.

The authorised and paid up capital of the Company was □ 200 crore and □ 163.37 crore respectively as on 31.03.2017.

The shareholding of the Government of India in the company is 100%.

II JOB DESCRIPTION AND RESPONSIBILITIES:

The Chairman and Managing Director is the Chief Executive of the Corporation and accountable to its Board of Directors and Government/ Shareholders. He/she is responsible for the efficient functioning of the Corporation for achieving its corporate objectives and performance parameters.

III ELIGIBILITY

1. **AGE** :On the date of occurrence of vacancy (DOV):

Age of Superannuation 60 years			
Internal		Others	
Minimum	Maximum	Minimum	Maximum
45	2 years of residual service as on the date of vacancy w.r.t.	45	3 years of residual service as on the date of vacancy w.r.t.

	the date of superannuation		the date of superannuation.
--	----------------------------	--	-----------------------------

2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and **not** in a contractual/ad-hoc capacity – in one of the following :-

- Central Public Sector Enterprise (CPSE) (including a full-time Functional Director in the Board of CPSE);
- Central Government including the Armed Forces of the Union and All India Services;
- State Public Sector Enterprise (SPSE) where the annual turnover is *□ 1000 crore or more;
- Private Sector company where the annual turnover is *□ 1000 crore or more.

(*The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits).

3. QUALIFICATION:

The applicant should be a graduate with good academic record from a recognised university/ institution. Applicants with Technical/MBA qualifications will have added advantage.

4. EXPERIENCE:

The applicant should possess adequate experience at a senior level of management in a large organization of repute.

Applicants having familiarity with Finance, Marketing / Production will have added advantage. Knowledge of Electronics / Electrical is desirable.

5. PAY SCALE / RANK / LEVEL:

The minimum length of service required in the eligible scale/rank/level will be one year for internal candidates and two years for others, as on the date of vacancy.

- Applicants from CPSEs should be working in the following or a higher pay scale:

<input type="checkbox"/> 7250-8250 (IDA)	Post 01/01/1987
<input type="checkbox"/> 9500-11500 (IDA)	Post 01/01/1992
<input type="checkbox"/> 20500-26500 (IDA)	Post 01/01/1997
<input type="checkbox"/> 51300-73000 (IDA)	Post 01/01/2007
<input type="checkbox"/> 18400-22400 (CDA)	
<input type="checkbox"/> 37400-67000 + GP Rs.10000 (CDA)	

- Applicants from Central Government / All India Services** should be holding a post of the level of Joint Secretary in Government of India or carrying equivalent scale of pay (including Scientific Officer/Scientist at Level 14 of Pay Matrix as per 7th Central Pay Commission).

(ii) **Applicants from the Armed forces of the Union** should be holding a post of the level of Major General in the Army or equivalent rank in Navy / Air Force.

- c) **Applicants from State Public Sector Enterprises / Private Sector** should be working at Board level position or at least a post of the level immediately below the Board level.

6. CONDITION FOR CENTRAL GOVERNMENT OFFICERS

Central Government Officers, including those of the Armed Forces of the Union and the All India Services, will be eligible for consideration with an exemption from the 'Rule of immediate absorption' for a period of five years from the date of appointment of Chairman & Managing Director, ECIL. In other words, the appointment is on deputation basis.

IV DURATION OF APPOINTMENT

The appointment shall be for a period of five years from the date of joining or up to the date of superannuation, whichever is earlier.

V SUBMISSION OF APPLICATIONS

All applicants should send their applications as per the format.

1. The applicants should submit their applications through proper channel as follows:
 - a) Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling Authority.
 - b) CMDs/MDs /Functional Directors in CPSE: through the concerned Administrative Ministry.
 - c) Below Board level in CPSE : through the concerned CPSE
 - d) CMDs/MDs /Functional Directors in State PSE: through concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government.
 - e) Below Board level in SPSE : through the concerned SPSE.
 - f) Private Sector: directly to Department of Atomic Energy, Mumbai.
2. Applicants from Private Sector must submit the following documents along with the application form:
 - a) Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised (please provide URL or attach / enclose);
 - b) Whether the company is listed or not; if yes, the documentary proof (please provide URL or attach / enclose);
 - c) Evidence of working at Board level or at least a post of the level immediately below the Board level.
 - d) Self-attested copies of documents in support of age and qualifications;
 - e) The relevant Jobs handled in the past with details.

VI UNDERTAKING BY THE APPLICANT:

Every applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

1. For candidates from Central Government/Armed Forces of the Union /All India Services:

- a) The appointment is on deputation basis.
- b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

2. For candidates from CPSE :

- a) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.
- b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

3. For candidates from SPSE /Private Sector :

- a) If a candidate conveys his/ her unwillingness to join after the interview is held, he / she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

VII Last time/date of receipt of completed applications, duly forwarded in Department of Atomic Energy, Mumbai is **by 17.00 hours on 28th February 2018.** No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Department of Atomic Energy reserves the right to shortlist applicants for interview.

Applications are to be addressed to:

Under Secretary (PSU Section),
Department of Atomic Energy
Anushakti Bhavan, C.S.M. Marg,
Mumbai 400 001.

**ALL CORRESPONDENCE WITH THE DEPARTMENT OF ATOMIC ENERGY SHOULD BE
ADDRESSED TO UNDER SECRETARY (PSU), DEPARTMENT OF ATOMIC ENERGY, MUMBAI
ONLY.**

APPLICATION FORM FOR CANDIDATES FROM CENTRAL PUBLIC SECTOR ENTERPRISES (CPSE)/CENTRAL GOVERNMENT (INCLUDING ARMED FORCES OF THE UNION/ALL INDIA SERVICES)/STATE PUBLIC SECTOR ENTERPRISES (SPSE)/PRIVATE SECTOR

(Through Proper Channel, except candidates from the Private Sector)

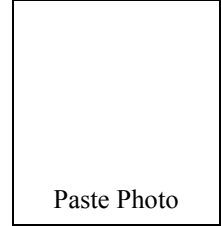
Please refer to the Job Description for the post and the Guidelines for processing cases of Board level appointments in Central Public Sector Enterprises at PESB website(www.pesb.gov.in)

1. Name of the post applied for _____

2. (a) Applicant's Name (as per official records Mr./Mrs./Ms.) _____

(b) Designation of the Applicant (in full) _____

(c) Name of the company _____



(d) Category as per Employment Status :- Officer of a CPSE/Central Government/Armed Forces of the Union/All India Services/SPSE/Private Sector
 (Please tick as applicable)

(e) Office Address: _____

(f) Address for communication _____

3. Telephone No: Office _____ Residence _____ Mobile No. _____

E-Mail id _____

4. Date of Birth (DD/MM/YY) _____ Age as on date of vacancy (Years/Months/Days) _____

5 (i) Educational/Professional Qualifications:

Sl. No.	Qualification*	Name of Institution	Period of Study		Tick the relevant			Tick the relevant			Self Declaration Whether meets the eligibility qualification requirement		
			From	To	Part time	Full time	Correspondence	Degree	Diploma	Certificate	Mandatory	Desirable	Other
1	2	3	4	5	6	7							

* Should be exactly as per Degree/ Certificate issued by the university.

(ii) Positions held during the last ten years, from the date of uploading the vacancy circular.

Sl. No.	Complete Designation & Place of posting *	Name of the Organization	Pay scale**	Period		Reporting to Designation*	Self Declaration Whether meets the mandatory experience requirement		If yes, nature of duties in support of the declaration
				From	To		Yes	No	
1	2	3	4	5	6	7	8		

* Should be exactly as per specific office order issued by the CPSE/Ministry/SPSE/Employer.

** Private Sector-CTC/remuneration/emoluments drawn.

NB : The positions should be indicated in order of the most recent assignments.

Note: 1. Please attach a write-up, **not exceeding 400 words**, in support of your candidature, for reference at the time of interview.
 2. Full form of all abbreviations used while making entries in the application form should be suitably explained i.e. in footnotes or a separate attachment.

6. (a) Do you hold lien in any organisation other than where currently working?

Yes	No
-----	----

If yes:

- a) Name of the organisation in which the lien is held :
- b) Date from which the lien is held :

(b) Are you on deputation?

Yes	No
-----	----

If yes :

- a) Name of parent organisation :
- b) Date from which on deputation :

7. (a) Whether any penalty/punishment was awarded to the applicant during the last 10 years.

Yes	No
-----	----

If yes, the details thereof

- i) Civil / Criminal
- ii) Departmental Inquiry

(b) Whether any civil or criminal action or inquiry is going on against the applicant as far as his / her knowledge goes

Yes	No
-----	----

If yes, the details thereof

- i) Civil / Criminal
- ii) Departmental Inquiry

I certify that the details furnished by me in Columns 1 to 7 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

STATE PUBLIC SECTOR ENTERPRISES

8. Year wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has been advertised(e.g: 2013-14, 2014-15 and 2015-16 for a post advertised in the calendar year 2017).

Year	Company in which candidate is/was serving	Annual Turnover of the Company & F.Y.

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge.

(Name & Signature of the Applicant)

PRIVATE SECTOR

8. Year wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has been advertised (e.g: 2013-14, 2014-15 and 2015-16 for a post advertised in calendar year 2017).

Year	Company in which candidate is/was serving	Annual Turnover of the Company & F.Y.

- (i) the annual report for the last 3 years
 (a) may be accessed over____(please provide URL), or
 (b) enclosed
- (ii) I certify that I am
 (a) Working at Board level Yes No position
 (b) Working at least a post of the level immediately below Board level. Yes No
- (iii) Whether the company is listed Yes No if yes;
 Proof of listing may be accessed over_____(please provide URL)
- (iv) Self certified copies for proof of age and educational qualifications (enclosed)
- (v) The relevant jobs handled in the past with details/particular references

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

Declaration

I Son/Daughter of hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of the Indian Companies Act, 2013.

(Name & Signature of the Applicant)

UNDERTAKINGS (as applicable)

For candidates from Central Government/Armed Forces of the Union/All India Services

The appointment is on deputation basis. I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the applicant)

Date:

For candidates from CPSE

I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which I belong.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which I belong.

(Name and Signature of the applicant)

Date:

For candidates from SPSE/Private Sector

I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the applicant)

Date:

Verification

(To be filled in by the designated officer for CPSE/Central Government/Armed Forces of the Union/All India Services/SPSE)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of the
Competent Authority
with Telephone No.& e-mail address